



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

**WEEK COMMENCING 17 DECEMBER
2012**

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 4 JANUARY 2013**

21 DECEMBER 2012

Public Business

- Denotes items that have been referred to Audit Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member (Community Safety and Equalities) – 20th December, 2012

Report 4 Report in Response to a Petition Regarding Crime in Elizabeth Way

Recommendations

1. The Cabinet Member is requested to note and endorse the progress made with regards to continued reductions in levels of crime and nuisance behaviour in this area and work with local residents to support them in improving security to their community.
2. That the Henley Safer Neighbourhood group monitor the area on an ongoing basis to ensure that the additional security measures continue to minimize incidents of crime and nuisance behaviour.

The above recommendations were approved, together with the additional recommendations below:

3. Officers explore working with local Ward Councillors, the petition organiser, signatories and local residents in relation to the feasibility of a gating scheme, particularly with regard to participation of local residents and any funding that they would be willing to contribute towards the cost; quotations be obtained to look at the cost of a gating scheme and officers be requested to give consideration to

other sources of funding to help fill any gaps in funding that may be identified.

4. Consideration of this item be adjourned to the Cabinet Member (Community Safety and Equalities) meeting scheduled for 31st January 2013.

Report 5 Report in response to a petition, regarding the condition of properties and anti-social behaviour in Finbarr Close, Coventry

Recommendations

1. Cabinet Member notes and endorse the progress made with regards to continued reductions in levels of crime and nuisance behaviour in these areas including youth intervention and work with local residents.
2. Officers be requested to review and evaluate the additional measures taken to address incidents of crime and nuisance behaviour via the Foleshill Safer Neighbourhood Group meeting to ensure that future issues are dealt with promptly by the agencies and residents together and that the area is monitored on an ongoing basis.

The above recommendations were replaced with the following recommendations and approved:

1. Request appropriate officers in sports and parks department to take all possible action to promote the use of alternative local authority and partnership services available in the area.
2. Cabinet Member directs that Community Safety and Public Protection Officers continue to engage actively with petition organisers, signatories and Ward Councillors to take all significant action to make reductions in crime and anti-social behaviour in the area including youth intervention and any other appropriate actions as necessary.
3. Cabinet Member directs that subject to availability a dome camera be installed in the area with immediate effect.
4. On or before the close of business on 21st December 2012, a letter be sent by the Cabinet Member (Community Safety and Equalities) to the Chief Executives and Chairs of Orbit and Asra Housing Associations incorporating public report 5, with a succinct synopsis of the evidence that was submitted at the meeting around criminal behaviour and criminal damage with the anticipation of the fullest cooperation as a matter of extreme urgency and that the City

Council will be left with no other alternative but to use civil action where appropriate.

5. Direct that officers from public protection carry out any analysis in relation to any other environmental or public safety issues and advise the Cabinet member as to any other courses of action to be taken.
6. Direct that a copy of the report and recommendations be sent to the Chief Inspector of West Midlands Police and invite him to make a site visit to the area.
7. The consideration of this matter be adjourned to a date yet to be arranged in January to progress this matter further. Representatives of West Midlands Police, Orbit and Asra Associations and local Ward Councillors be invited to the meeting for consideration of this item.

Report 6 Holbrooks Community Care Association

Recommendations

The Cabinet Member (Community Safety and Equalities) is recommended to:

- 1) Approve a one off grant payment of £10,000 from the Neighbourhood Action budget, to be paid to HCCA as follows:
 - i. £5k on receipt of a signed Grant Aid Agreement in January 2013
 - ii. £5k in August 2013, following receipt of monitoring report in July 2013 detailing achievement of outputs as detailed in part 2 below.
- 2) HCCA to submit a monitoring report to the funding officer in July and December 2013 detailing the benefits that the funding has afforded, particularly:
 - i. Delivery of a minimum of 6 Job Club sessions per week
 - ii. Ensure that the IT suite is open for at least 6 sessions per week
 - iii. Minimum of 50% increase on number of people attending the Job Club each week
 - iv. Minimum of 50% increase in number of people supported to develop CV's
 - v. Minimum of 50% increase in number of people supported to undertake a Job Search
 - vi. Engage at least 4 new volunteers (2 to be actively volunteering by July 2013)

NB: % increase will be measured against actual achievements of HCCA in same period in previous year.

The above recommendations were approved.

○ **Report 7 RIPA Update – Change in Law Regarding Surveillance & Acquisition Of Communications Data**

Recommendations

- (1) That the Cabinet Member considers and notes the report and requests the Audit Committee receive the report for formal assurance that the Council continues to use its powers under the Regulation of Investigatory Powers Act 2000 in a lawful manner.
- (2) That the Audit Committee notes the new process for management of the Regulation of Investigatory Powers Act 2000 in accordance with the Protection of Freedoms Act 2012.

The above recommendations were approved, together with the following additional recommendation:

- (3) Cabinet Member requests that a private report be submitted on the same principals as previously identified on the number of applications submitted and the number of warrants granted.

Report 8 Equalities Progress Report

Recommendations

Cabinet Member is requested to:

- (1) **Notes** the progress made on publishing equalities information on the Council website and approve the information to be reviewed, revised and updated
- (2) **Notes** the progress made on the equality measures set out in the Council Plan and endorse plans for further equality measures to be set when implementing the Council's Equality Strategy

The above recommendations were amended and approved, together with the additional following recommendations:

- (3) Cabinet Member directs that the report be circulated specifically to all Directors on Management Board and all Cabinet Members

including the Leader and the Deputy Leader for information and consideration.

- (4) Cabinet Member requests that a report be produced on or before 21st March 2013 which will offer proposals on how vacancies at the middle and senior levels within the local authority can be advertised with disadvantaged groups in mind, and what further action can be taken to empower disadvantaged groups to gain employment with the City Council.
- (5) Officers be requested to arrange an informal briefing with Councillor Abbott and Councillor Hetheron in relation to Recommendation 4 above.

Report 9 Annual Report of Comments, Compliments and Complaints 2011/12

Recommendations

The Cabinet Member is recommended to:

- i. Approve the draft new complaints policy, which will incorporate the development of the Customer Relationship Management (CRM) system that will underpin the policy and will enable the development work to start to meet the 'go-live' date of **before 30th** April 2013.
- ii. Request a stringent monitoring and reporting framework to be developed to provide the visibility of performance and **directs** that it is discussed and debated at Directorate and Corporate level, **and by the Leader and Deputy Leader of the Council**

The above recommendations were amended and approved, together with the following additional recommendation:

- iii. At the discretion of the Assistant Director of Customer and Business Services, an interim succinct report be submitted on or before 30th November 2013 to reflect the current levels at the City Council.

Report 10 Request from Coventry Sports Trust to Withdraw from the Operational Management of the Community Use Facilities at Tile Hill Wood School and Language College.

Recommendations

Cabinet Member (Community Safety and Equalities) is recommended to:

- 1) Refuse the Trust's request to vary the Grant Agreement and request the Trust comply with the grant obligations to manage the community use facilities on behalf of the School until another operator is procured to ensure there is no break in service delivery.

The above recommendation was approved, together with the following additional recommendation:

- 2) City Council officers be requested to offer support to the school to secure a further operator on mutual agreement.

Report 11 Outstanding Issues

Recommendations

The Cabinet Member (Community Safety and Equalities) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting

The above recommendation was approved.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.